

# Nurse Case Manager Job Description

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## **Duties and Responsibilities:**

- Collaborate with physicians to communicate patient's needs and develop strategies to improve patient's health condition
- Educate a patient's family on recommended self-care techniques for providing medication and food to patient
- Ensure patients are housed in a safe, clean and healthy environment that encourages recovery
- Conduct assessment of patient and family to identify their medical history and determine nursing diagnosis
- Develop and implement personalized treatment plans which includes rehabilitative, therapeutic and preventive nursing action
- Monitor the treatment process of patients to ensure the quality of health care provided is up to acceptable standards
- Oversee the discharge plans of patients to amplify discharge in cases of speedy recovery so as to minimize medical costs
- Implement plans for post-discharge treatment of clients at their homes or at long term care facilities
- Assign work shifts to healthcare staff to ensure adequate coverage of patients
- Organize case care seminars and conferences to educate healthcare professionals on techniques for implementing quality patient care plans
- Ensures compliance with hospital/health facility policies and procedures when carrying out job duties
- Liaise with case managers and home care services directors to ensure high quality healthcare services to patients
- Present regular reports of case management activities to the director of case management
- Maintain an up-to-date knowledge of patient care plans by participating in workshops, conferences, and educational programs.

## **Nurse Case Manager Requirements – Skills, Knowledge, and Abilities**

- **Education and Training:** To become a nurse case manager, you require a Bachelor's degree in nursing. You are also required to obtain certifications from the American Case Management Association (ACMA) or the Commission for Case Management Certification in order to practice as a certified nurse case manager. State licensure may also be required
- **Communication Skill:** Nurse case managers are adept at communicating with physicians, nurses, and health insurer to ensure the quality of patient health care
- **Interpersonal Skill:** They are able to liaise between patients and health care providers to ensure delivery of effective health care service
- **Analytical Skill:** They are well versed in conducting assessments and research to identify and develop strategic solutions to patients' needs.